

**The Gray Charter School
Board of Trustees
Policy**

Child Find Activities

P1015

The Board of Trustees

The following procedures with regard to child find activities are as follows:

1. A parent survey will be required of every new child upon entrance into the school requesting information related to special needs the child may have or need. This survey will be filed in the child's folder for future reference.
2. The school Social Worker will make contact with the following agencies, inquiring whether any of the students attending The Gray Charter School might be in need of special services or are at risk students:
 - Boys and Girls Club of Newark
 - UMDNJ – Social Services
 - Social Services of the City of Newark
 - Essex County Special Services
 - Division of Youth and Family Services
 - Sending Districts for students who transfer into the school.
3. Project Child Find posters will be prominently displayed in the school where parents are able to read it. Further information can be obtained from the toll free number or through the school Social Worker.

B.P. 1015

Adopted: September 2002